Chapter Constitution

Preamble

We, the members of the University of Missouri - Rolla chapter of Chi Epsilon, believing that a mark of distinction should be placed upon the undergraduate who has upheld the honor of the Civil Engineering Department by high scholastic ability; and believing that a society with the broad principles of scholarship, character, practicality, and sociability would be an incentive to greater achievements in the civil engineering profession, do hereby establish this constitution.

Article I - Name

The official name of this chapter shall be: “Missouri University of Science and Technology Chapter of Chi Epsilon.”

Article II - Purpose

The object of this chapter shall be to contribute to the improvement of the civil engineering profession by fostering the development and exercise of fundamentally sound traits of character and technical ability among engineers which will work towards a higher standard of service offered to humanity by the profession.

Article III - Policy

It shall be the policy of this society:

Section 1. Not only to recognize the student civil engineer but to encourage wherever possible any movement which will advance the best interests of engineering education.

Section 2. To refrain from all participation in college politics.

Section 3. To unify the student body of the department in presenting its needs and ideals to the faculty.

Section 4. To augment and cooperate with all societies working for the interests of civil engineering.

Section 5. To discourage any form of public initiation.

Article IV - Insignia

Section 1 - Keys. The official badge of Chi Epsilon, for all excepting those upon whom national honorary membership is conferred, shall be a yellow gold key made to resemble a full front view of an engineer's transit with the superimposed letters "XE" between the standards of the transit. In the space representing the objective of the transit a red jewel shall be placed. The
dimensions of the badge shall be those shown in the official detailed drawing which is filed in
the office of the secretary-treasurer of Chi Epsilon.

Section 2 - Colors. The colors of Chi Epsilon shall be purple and white.

Section 3 - Pledge Badges. The pledge badge of Chi Epsilon shall be ribbons of purple and
white.

Section 4 - Ring Setting. A modification of the pin in the form of a setting for a ring is
authorized. These are sold through the National Secretary-Treasurer only.

Article V - Standards as an Honor Society

The chapter shall receive into its membership only those in the civil engineering curriculum who
have maintained an average grade in scholarship in the highest one-third of their class, and who
possess the principles of character, practicality, and sociability.

Article VI - Membership

Section 1 - Classification of Members. Membership in the chapter shall be of four
classifications: active, inactive, alumni, and chapter honorary.

Section 2 - Active Membership.

Clause 1. Active membership shall be open to all students duly registered in civil engineering,
and to students registered in directly associated civil engineering options whose curricula have
been approved by the Supreme Council of Chi Epsilon, and who have completed at least one-half
of the required work for their bachelor's degree.

Clause 2. The selection of active members shall be based upon scholarship, character,
practicality, and sociability; the four requirements of a successful engineer.

Clause 3. Only those students shall be eligible for active membership who have maintained an
average grade in scholarship in the highest one-third of the class of those who are eligible to Chi
Epsilon honors.

Clause 4. Upon graduation, all active members shall automatically become alumni members.
An active member who withdraws from school prior to his graduation shall be designated as an
inactive member until such time as he resumes his school work when he shall again become an
active member.

Section 3 - Election of Active Members.

Clause 1. Election of members shall be held within one month of the time when the date for
determining eligibility of candidates shall become available. A three-quarter vote of all active
members present shall be required to elect membership.
**Clause 2.** Candidates shall be elected to membership individually at which time at least 2 active members must vouch for the candidate's character, practicality, and sociability. One of the above active members shall be responsible for delivering the candidate's invitation and reporting his interest or disinterest to the chapter.

**Section 4 - Transfer Students.** A transfer student, or an advanced student who was previously enrolled in a non-civil engineering curriculum, may be eligible for membership provided he has maintained an overall average in the upper one-third of his class, and has been in attendance for at least one academic year when he is being considered.

**Section 5 - Graduate Students.** A graduate student in civil engineering may be eligible for membership provided he has shown outstanding scholastic ability in graduate school and has completed 15 hours of his required graduate work with a minimum GPA of 3.5.

**Section 6 - Chapter Honor Membership.** Chapter honor membership may be granted to any one of the civil engineering faculty above the rank of instructor, or to any prominent civil engineer in accordance with the Constitution and Bylaws of Chi Epsilon.

**Section 7 - Alumni Membership.** Alumni membership may be granted to any graduate civil engineer who has graduated from the University of Missouri-Rolla prior to the installation of this chapter and who at the time of his graduation fulfilled all of the requirements for membership. If a student graduates and becomes eligible at the same time, he shall be eligible for alumni membership.

**Section 8 - Removal of Member from Rolla.** An active member may be expelled by a four-fifths vote of the chapter, upon charges signed by four active members, after a thorough investigation of the charges has been made and the member so charged has been granted an impartial hearing.

**Article VII - Chapter Meetings**

**Section 1 - Times and Places of Chapter Meetings.**

**Clause 1.** The first meeting of the school year shall be held within one month of the beginning of the school year.

**Clause 2.** Regular meetings shall be held at least once a month during the school year.

**Section 2 - Quorum.** A quorum shall consist of two-thirds of the active membership of the chapter.

**Section 3 - Unexcused Absence.** Unexcused absence from two regular meetings, or special meetings designated by the President, per semester, shall constitute grounds for suspension of an active member. The procedures to be followed are designated in Article VII, Section 6 of Chi Epsilon's National Bylaws. The president, vice president, and secretary of the local chapter shall have the power to issue excuses.
Article VIII - Chapter Officers

Section 1 - Names of Chapter Officers. The chapter officers shall be a President, Vice President, Secretary, Treasurer, Marshal, Associate Editor of the Transit, and a Faculty Representative with a permanent address to act as custodian of chapter records.

Section 2 - Term of Office for Chapter Officers.

Clause 1. The President, Vice President, Secretary, Treasurer, and Marshal shall be elected or re-elected at the next-to-last meeting of each semester for the following semester and shall be formally installed at the last meeting. The Associate Editor of the Transit shall be elected to serve for one full calendar year at the next-to-last meeting of the fall semester and shall be formally installed at the last meeting. The Faculty Representative shall be elected and continued in office at the will of the chapter.

Clause 2. Unavoidable vacancies shall be filled for the remainder of the unexpired term of office, by special election.

Section 3 - Duties of the Chapter Officers.

Clause 1. The Chapter shall, in its Bylaws, define the duties of various chapter officers.

Clause 2. It shall be the duty of the officers to perform those functions which usually devolve upon their respective offices.

Article IX - Funds

The Chapter shall determine those fees which are to be paid by its members. Initiation fees to be paid to the National Secretary-Treasurer by the Chapter shall be established by National and as stated in the key letter.

Article X - Ratification and Amendments

Section 1 - Ratification. This constitution is to become effective upon a favorable vote of three-fourths of the members present at a duly constituted meeting of the Chapter, subject to the approval and ratification by the Student Council of the University of Missouri-Rolla and the Supreme Council of Chi Epsilon.

Section 2 - Amendments. This constitution may be amended at any time by a favorable vote of three-fourths of the members present at a duly constituted meeting of the Chapter, all amendments subject to the approval of the Student Council of the University of Missouri-Rolla and the Supreme Council of Chi Epsilon.

Section 3 - Conflicts with the National Constitution. In the event that any provision of this Constitution shall be found to conflict with any provision or provisions of the National Constitution or Bylaws of Chi Epsilon, the latter provisions will govern.
Chapter Bylaws of University of Missouri - Rolla Chapter of Chi Epsilon

Article I - Duties of the Chapter Officers

Section 1. The President shall preside over all meetings of the chapter, appoint all necessary committees and shall, ex officio, be a member of all committees.

Section 2. The Vice President shall be in charge of making arrangements for the initiation banquet. He shall also assume the duties of the President in the absence of the chapter president.

Section 3. The Secretary shall be the custodian of all the records of the chapter and he should keep these records in suitable files and in a safe place. During the summer vacation period he should leave all records with the chapter advisor or in the departmental office, where they may be accessible. Immediately after each chapter meeting he shall prepare the minutes of the meeting upon the official forms and it shall also be his duty to submit to the Grand Secretary-Treasurer the membership record and the charges for each candidate within ten days after the candidate has been pledged. He shall report the names of new officers to the Grand Secretary-Treasurer within ten days after their installation. He shall keep a directory file of all the active and alumni members of the chapter.

Section 4. The Treasurer shall keep detailed records of all financial transactions. He shall deposit all receipts in the chapter bank account and shall make all major disbursements by check. It shall also be his duty to make periodic reports to the chapter.

Section 5. The Associate Editor of the Transit shall mail a chapter letter to the Editor of the Transit thirty days or more before each publication date.

Section 6. The Marshal shall arrange and direct all chapter initiations and ritual ceremonies, instruct the members in their parts, and act as program chairman for all chapter functions other than business meetings.

Section 7. The chapter advisor shall be elected by the chapter from the members of the teaching staff of the Civil Engineering Department. He shall act as a liaison officer between the chapter and the Supreme Council and the school authorities. He shall receive copies of all important communications from the national officers to the chapter officers. He shall be expected generally to advise the chapter upon all matters.

Article II - Committees

Section 1. The routine details of chapter administration shall be attended to by the chapter officers and the several standing and temporary committees.

Section 2. The standing committees shall be appointed by the President and shall serve for the duration of the president’s term excepting special or temporary committees which shall serve
until their duties are terminated. The following standing committees shall be appointed: Publicity, Teacher Awards, and such other committees as the chapter shall deem desirable. The Teacher Awards committee will serve only for the spring semester.

**Article III - Chapter Meetings**

Section 1. The regular meeting shall be held each month, the exact date being decided by the chapter president.

Section 2. Special meetings may be called at any time by the chapter president or at the request of five or more active members.

Section 3. Unless otherwise specified in these bylaws or the National Constitution, a simple majority of those present shall be sufficient for the transaction of business.

**Article IV - Membership**

Section 1. All candidates scholastically eligible for active membership shall be determined by the faculty advisor.

Section 2. Candidates for Alumni or Honorary Membership shall be nominated by a special committee or nominations from the floor.

**Article V - Dues and Fees**

Section 1. The chapter entrance fee for active members will be determined at the first general meeting of the school year.

Section 2. Charter members graduating in January of 1950 shall be assessed only the national entrance fee. All other charter members shall be assessed both the chapter entrance fee and the national entrance fee.

Section 3. Special assessments may be levied as necessary by a favorable three-quarters vote of the chapter members present.

**Article VI - Amendments**

These Bylaws may be amended at any time by a favorable vote of three-fourths of the members present, the proposed amendment to be submitted to the Supreme Council.

**Article VII - Ratification of Bylaws**

In accordance with the National Constitution, these Bylaws and subsequent amendments shall become effective immediately upon their approval by the National Executive Secretary.

Note: This constitution and these bylaws were updated March 10, 1987