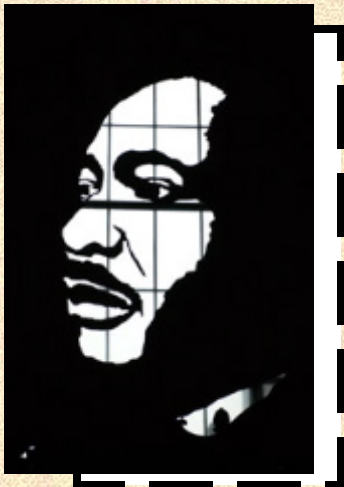


NSBE



2007-2008 Election Packet



Qualifications of Officers

All persons being considered for an office on the CEB shall meet the following qualifications:

- A. Shall be a good financially standing MST-NSBE student member with a membership application on file at the National Headquarters.
- B. Shall be a full-time Missouri University of Science & Technology student.
- C. Shall be a student in good academic standing at the Missouri University of Science & Technology.
- D. Shall expect to be a full-time Missouri University of Science & Technology student during the elected term.
- E. Election of officers shall be held at the last meeting in March with new officers assuming their duties at the first meeting in August of the next semester.
- F. All candidates for an office shall submit a candidate application packet.

Duties of the office of Treasurer:

1) Treasurer

- a) Shall maintain the financial accounts of the MST-NSBE chapter.
- b) Shall be responsible for collection and disbursement of all MST-NSBE chapter funds.
- c) Shall design and distribute Corporate Solicitation Packages for the MST-NSBE chapter prior to June 1 of each year.
- d) Shall design an annual MST-NSBE chapter budget.
- e) Shall provide a financial report at each MST-NSBE general meeting
- f) Shall upon request have books ready for inspection by the MST-NSBE chapter members.
- g) Shall be the advisor to the Finance committee.
- h) Shall review monthly reports from the Finance committee chairperson, and submit the reports to the President.
- i) Shall submit a monthly report to the President.
- j) Shall produce an official transition report at the close of the term of office.

Your committee ☺:

Finance

- k) Shall identify and contact chapter funding sources.
- l) Shall identify mechanisms for fund raising.
- m) Shall design and distribute Corporate Solicitation Packages for the MST-NSBE chapter.
- n) Shall oversee all chapter fund raising ventures.

National Society of Black Engineers
Chapter Executive Board Nomination Form
(Completed forms are due by Sunday, March 16th and elections will be held Monday, March 31st)

Name:

Why are you running for the office of Treasurer?

What qualifications do you have for this office?

What makes you the best candidate for this office?

What will you do to improve this office and MST-NSBE?

When finished, please email this form to nsbe@MST.edu by Sunday, March 16th