

Center for ERP Reception for Spring 2009 Career Fair**Student Volunteer Application Form**

The Center for Enterprise Resource Planning (ERP) will host a reception for companies attending Spring 2009 Career Fair from 8:30 am to 10:30 am on Tuesday, February 17. The primary purpose of the reception is to promote awareness of our ERP program and students. We will have different exhibitions to introduce our ERP program to company representatives during the reception. Student volunteer are needed to help explaining various ERP courses and projects, discussing their perspective and experience with our ERP program, and setting up/closing the reception. Please note that student volunteers will **NOT** be allowed to provide their resumes or have any formal or informal interview related activities during the reception.

1. Eligibility

- a. For an undergraduate student, he/she should complete at least 2 ERP courses listed below by the end of Spring 2009.
- b. For a graduate student, he/she should be Missouri S&T-SAP certificate eligible (i.e., successfully completed any three of ERP courses listed below with a grade of B or above) by the end of Spring 2009.

ERP Course List:

- ERP 246 Introduction to ERP
- ERP 345 Use of Business Intelligence
- ERP 346 ERP Systems Design and Implementation
- ERP 347 Supply Chain Management Systems
- ERP 348 Strategic Enterprise Management Systems
- ERP 349 ERP System Administration
- ERP 442 Customer Relationship Management
- ERP 446 ERP Systems Configuration and Integration
- ERP 448 SEM Systems Configuration and Implementation

2. Application deadline

A completed volunteer form (provided in next page) must be FAXed to 573-341-4812 or returned to Ms. Deborah Singer at 101 Fulton Hall, Department of Business & Information Technology **by 4 pm, Wednesday, February 11, 2009. No email or late application will be accepted.**

A student whose application is accepted will be contacted for task assignment **by 12 noon on Thursday, February 12.** Due to resource and time constraints, no notification will be sent to applicants whose applications were not accepted.



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Form with fields for Student Name, Student ID, Telephone, E-mail, Academic Department, Class (Freshman, Sophomore, Junior, Senior, Graduate, Other), and a table of ERP courses with checkboxes for completion and course grades.

Student Signature

Date