### General/Grammar (10 points):
- Justification - not left and right justified: -2
- Title - not properly worded: -1
- Spelling - general words misspelled: -1 ea
- Chemical names misspelled: -2 ea
- Grammar - failure to comply with the following: -1 to -5
  - Used and maintained proper tense for section
  - Avoided run-on sentences
  - Good general grammar
- Missing page numbers: -1
- Missing cover page: -1
- Sections (Abstract, etc) not clearly labeled: -1
- Poor general page layout (margins, font, etc): -2
- Failure to attach this gradesheet to paper: -5

**Subtotal: (not to exceed -10 points)**

### Abstract (5 points):
- Missing Abstract entirely: -5
- Abstract not really an abstract: -4

**Subtotal: (not to exceed -5 points)**

### Introduction (10 points):
- Missing any items from list of topics: -2 ea

**Subtotal: (not to exceed -10 points)**

### Discussion (20 points):
- Missing topics: -5 ea
- Missing equations: -3 ea
- Equations, but not balanced: -2 ea
- Equations split across two pages: -2 ea
- Structures not typeset: -2 ea
- Discussion not logical: -1 to -4

**Subtotal: (not to exceed -20 points)**

### References (5 points):
- No references: -5
- References are not endnotes: -4
- Failure to give citations for various information: -1 to -3
- Improper format: -2

**Subtotal: (not to exceed -5 points)**

**Late penalty**: -10/da

**Total of reduced points (not to exceed -50 points)**

**Grand Total (50 minus Total of Reduced Points):**